

Ross Elementary PAC Meeting Minutes

Tuesday, Sep 12, 2023, at 7 pm at the school

Minutes recorded by Jacqui Wiens

In attendance: Krystal, Krista, Aissa, Suzanne, Kristen Vogel, Sarn, Christina, Vanessa, Jessie, Emily, Jacqui

Today's Agenda and June Minutes were proposed for approval by Emily, seconded by Jessie, Agenda and June Minutes approved

Aissa welcomed, Jacqui read the Land Acknowledgement, Aissa did introductions

PAC President Report

Call for nominations and voting on vacant positions – Vice President, Hot Lunch Coordinator and Nature Play Coordinator

Co-Vice Presidents: Sarn Banwait and Vanessa Jaggi

Hot Lunch Coordinator: Krystal Cruz

Nature Play Coordinator: vacant

Action Item for Oct meeting: Call for nominations and voting for Nature Play Coordinator

Discussion on Christmas Store, Holiday Market

Action Item: Jacqui to set up a survey for parents re: Christmas Store and Holiday Market

- Survey question regarding Christmas Store and Holiday Market, Christmas Store replaced by Holiday Market, in school hours on a Friday, or outside of school hours on a weekend day
- Vendors do not require a School Criminal Record Check but are required to complete a form with the school

Discussion on Fun Fair (last year's Coordinators were Amy Mahil, Vanessa Jaggi, Shayna Kohli)

Idea to implement this year: Running Fundraising events with a Chair and dedicated meetings, then reporting back to PAC to reduce length of PAC meetings

Discussion on Silent Auction, Santa Breakfast. Silent Auction needs a Chairperson, Krystine M is interested in running Santa Breakfast again this year.

Discussion on Fundraisers for 2023-24 Year:

- Great Little Coupon Book (Jacqui – ends Sep 30)

- Neufeld's Farm (Christina has Holiday Menu booked for Nov 30 4:30pm pickup. Nov 2 order link will be Live, deadline to order Nov 20, idea: open to Pepin Brook Neighbourhood as ordering is through the Neufeld App/Website)
- Meridian Meats TBA **Action item for Krista**
- Cobbs Bread **Action item for Emily to follow up at High Street Cobbs**
- Devan Greenhouse GC in March (possibly run by Christina)
- Idea: Flower bouquet in Spring near Mother's Day
- Donut Fundraiser through Zillas, Hive, Sipp Chai **Action Item for Krista**
- Scrip GC Fundraiser – profit margin too low
- Idea: Panago Medium Pizza voucher fundraiser

Idea: Raffle. It is a one-month commitment in May - the draw would be at Fun Fair

- Parents or Local Businesses donate prizes for the raffle
- PAC registers the gaming license and has numbered tickets printed
- Requires a few parents to volunteer: one person working from home and two in-person at the school. The At Home person maintains a spreadsheet of student names with the corresponding ticket numbers that students have sold. The In-Person volunteers go to each classroom on Monday and Thursday, collect cash, deliver new raffle tickets to classrooms (record the ticket number and child name for each ticket), count Cash.
- Kids get prizes for selling raffle tickets (half a freezie available each Friday for each child who sold minimum 5 raffle tickets. At the end of Raffle, the kids who sold the most raffle tickets got to slime a teacher or Grade 5 students)

Discussion on Art Starts – Grant is due Mid-October, announcement in December. **Action Item: application submission** (Emily in collaboration with Kristen)

Discussion on changing October movie night into a spooky (or non-spooky) dance. If this is run as a fundraiser, PAC cannot use gaming funds for expenses.

Idea: Face painting at PAC events such as Christmas Market

Principal's Report

Annual parent/guardian volunteer form to be filled out, discussion about volunteers

Staffing Update, Division 2 has a Student Teacher

Enrollment is currently 168 students, down 12 from last year. 43 Grade 5 students this year.

Welcome Back assembly

Grade 4/5 Intramural sporting events start Wednesdays in October (cross country)

Leadership for Grade 5's starting next week - announcements, crossing guards

DPAC is hosting 7 different parent evenings - will go out in the parent communications

Action item for Jacqui: share DPAC parent evenings info on PAC FB page

Sep 20 Photo day

Sep 21 Meet the Teachers BBQ and Book Fair - pay \$5 per meal on school cash online

Sep 27 2:30-3pm Terry Fox run

Discussion regarding June 21 Waterslides: Cheryl called Bridal Falls to book the whole park for June 21 - haven't heard back. **Action item for Sarn:** reach out to Aldergrove Coop Waterslides in September regarding a June booking for 168 students, 20 teachers plus parents

Treasurer Report

Gaming Account 2023/4 Budget

- More Gaming Fundraising is required because there is not enough money to cover what is in our budget
- For example, the waterslides are more expensive - we don't get the same discount we used to
- Art Starts performances - in the budget to do three – These have been booked already
- Reduced the budget for the spring concert because if we do Snap Tunes it will go under that line in the budget. First Art Starts is in November
- Some money left in Gaming to cover initial costs of printing booklets for raffle or bingo cards
- Community Night - if we did a dance that was a fundraiser, we can't use gaming funds to buy anything towards the dance

General Budget

- Teachers' \$300 per classroom staying the same
- Some lines did not get fully used last year so there was less budgeted for those areas in this budget.
- STEAM budget discussed and edited
- Silent Auction last year made over \$2000 - spent \$41 in costs
- Staff Appreciation lunch kept at \$300 – last year used to buy a microwave
- Christmas Store supplies - tissue and bags – ok with the school to use the first portable for storage in December for Christmas store items
- Fun Fair expenses - budget increased - last year went over but this year we do not need to buy prizes - so many left over
- One sport item - last year we did 3 but we don't have enough for that. Tennis lessons are booked - we only have \$2000 budgeted- pickleball end of April into May
- Science event budget decreased a bit
- Nature Play – decreased as there is \$200 in Devan gift cards plus \$100 in budget

- Food Safe Course – Kristen Vogel is checking into the food handler certificate \$24 instead of \$100+
- Grade 5 hoodies and Grade 5 Fundraising: discussion on Popcorn punch cards **Action Item for Jacqui: email Aberdeen PAC to ask how they run their prepaid punchcards**
- No bike decorating (budget not used last year)
- No Valentine books (that was added for Covid years)
- Earthquake supplies are still in there - granola bars are bought we have water bottles
- Meet the Teacher BBQ - last year we paid for the BBQ rental \$300 - last year the school made \$100 on it. If the school makes money they will pay for the \$300 BBQ rental, if they do not make money, we will pay for it
- Snap Tunes - Laura Koch has agreed to come to our school this year - Emily is applying for the grant – discussion on ideas for the theme: last year it was social emotional learning - core competency. \$5000 price is increased this year but no GST (\$30 per child)

Budget voting: 2023-24 Budget proposed for approval by Emily, seconded by Jessie, budget approved.

Release of the following items: school BBQ \$300, classroom supplies \$300 per teacher, misc, art supplies, operating costs, hot lunches.net fees - proposed for approval by Christina, seconded by Jessie, Release approved.

Hot Lunch Report

Sep 22 Red Robin - Emily and Jacqui are doing that one

Action Item: Emily will connect with Krystal about twice a month Hot Lunches

Action Item: Krista and Christina will reach out to Meghan about possibly running Canteen

Action Item: Aissa will email Jacqui a QR code for ross.hotlunches.net for next hot lunch form

Other

Aissa has paper to donate: one box white and one box colour

Action item for Oct Meeting: set 2023-24 PAC meeting schedule. Idea: all evening meetings with alternating in-person and virtual.

Next meeting will be virtual - October 3 at 6 pm

Action item for Emily: Zoom link for meeting

Action item for Emily: Follow up with the PAC credit union regarding new signer Aissa B

Action item for Jacqui: Take Lorea off the DPAC email list, PAC Facebook Page admin and BCCPAC email list

Adjourned 8:55pm

Land acknowledgements jacqui

Welcome and introductions aissa

Agenda and minutes approved by krystal and krysta approved

No volunteers for nature play coordinator

Schedule approved but 6pm

Skip principal

Treasurer

Total from the bbq – 283.11 was our cost not the full 300

Red Robin – we made

Little coupon book made -

Proposal to add a signer, Vanessa Jaggi, put forth by Emily seconded by Krystal, all in favour, motion approved

Release the art starts performances – jacqui second , all in favour, motion approved

Fundraising:

Jacqui presented for christina

Great little coupon book 413

Upcoming fresh to you fundraiser

Idea: buy extra boxes for our families in need

Update on meridian by krista – follow up next time – 30% profit on gc

Update on cobbs – customers have to say “ross elementary”

Jacqui to post that – high street cobbs and we earn 5% or something

Update on donuts – nothing yet waiting to hear back - krista

Hot lunch report krystal

Krista will photocopy for krystal

Dates tbd mucho burrito oct 20

Canteen discussion

